

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



Annual Return

(other than OPCs and Small Companies)

Form language English Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

U24231KL2001PTC014957

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AAHCS1529C

(ii) (a) Name of the company

SANCE LABORATORIES PRIVATE

(b) Registered office address

VI/51B, Elappunkal Jn,
Kozhuvanal P.O.Pala
Kottayam
Kottayam
Kerala
686007

(c) *e-mail ID of the company

info@sancepharma.com

(d) *Telephone number with STD code

04822295799

(e) Website

(iii) Date of Incorporation

20/09/2001

Type of the Company	Category of the Company	Sub-category of the Company
Private Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes No

(vi) *Whether shares listed on recognized Stock Exchange(s)

Yes No

(vi) *Financial year From date (DD/MM/YYYY) To date (DD/MM/YYYY)

(vii) *Whether Annual general meeting (AGM) held Yes No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted Yes No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	C	Manufacturing	C6	Chemical and chemical products, pharmaceuticals, medicinal chemical and	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	SANCE PARENTERALS PRIVATE	U24231KL2001PTC014916	Subsidiary	87.18
2	SANCE STERILES PRIVATE LIM	U24230KL2022PTC076766	Subsidiary	100

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	4,000,000	3,959,997	3,959,997	3,959,997
Total amount of equity shares (in Rupees)	40,000,000	39,599,970	39,599,970	39,599,970

Number of classes

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital

Number of equity shares	4,000,000	3,959,997	3,959,997	3,959,997
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	40,000,000	39,599,970	39,599,970	39,599,970

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid up amount	Total premium
	Physical	DEMAT	Total			
Equity shares						
At the beginning of the year	3,959,997	0	3959997	39,599,970	39,599,970	
Increase during the year	0	0	0	0	0	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0

vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify				0	0	
0						
Decrease during the year	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify				0	0	
0						
At the end of the year	3,959,997	0	3959997	39,599,970	39,599,970	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify				0		
0						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify				0	0	
0						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

(ii) Details of stock split/consolidation during the year (for each class of shares)

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

Nil

[Details being provided in a CD/Digital Media]

Yes

No

Not Applicable

Separate sheet attached for details of transfers

Yes

No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		30/09/2022	
Date of registration of transfer (Date Month Year)		01/06/2022	
Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	298,122	Amount per Share/ Debenture/Unit (in Rs.)	2,981,220
Ledger Folio of Transferor	18		
Transferor's Name	D R T C		JOSEPH
	Surname	middle name	first name
Ledger Folio of Transferee	110		

Transferee's Name	JOSPEH		MANOJ
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)

Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	158,400	Amount per Share/ Debenture/Unit (in Rs.)	1,584,000
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Ledger Folio of Transferor:

Transferor's Name	D R T C		JOSEPH
	Surname	middle name	first name

Ledger Folio of Transferee

Transferee's Name	JOSEPH		JATIN
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)

Type of transfer		1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)	
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Ledger Folio of Transferor

Transferor's Name			
	Surname	middle name	first name

Ledger Folio of Transferee

Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Total			0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total	<input type="text"/>		<input type="text"/>		<input type="text"/>

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

484,020,383.08

(ii) Net worth of the Company

178,580,278.11

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage

1.	Individual/Hindu Undivided Family				
	(i) Indian	869,577	21.96	0	
	(ii) Non-resident Indian (NRI)	1,744,021	44.04	0	
	(iii) Foreign national (other than NRI)	950,399	24	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	3,563,997	90	0	0

Total number of shareholders (promoters)

18

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	396,000	10	0	
2.	Government				

	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	396,000	10	0	0

Total number of shareholders (other than promoters)

1

Total number of shareholders (Promoters+Public/
Other than promoters)

19

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	19	18
Members (other than promoters)	1	1
Debenture holders	0	0

VII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	4	0	4	0	18.5	0

B. Non-Promoter	0	0	0	0	0	0
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	0	0	0	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	4	0	4	0	18.5	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

4

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : if any)
MANOJ JOSEPH	01203864	Managing Director	99,000	
VALSAMMA JOSEPH	01209952	Director	533,477	
THOMMAS PAUL	02830151	Director	1,000	
JATIN JOSEPH	05162520	Director	99,000	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

0

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

0

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding

B. BOARD MEETINGS

*Number of meetings held

12

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	24/04/2022	4	2	50
2	24/05/2022	4	2	50
3	29/05/2022	4	2	50
4	01/06/2022	4	2	50
5	24/06/2022	4	3	75
6	04/07/2022	4	2	50
7	01/09/2022	4	2	50
8	03/09/2022	4	2	50
9	30/09/2022	4	2	50
10	24/10/2022	4	3	75
11	06/01/2023	4	2	50
12	13/03/2023	4	3	75

C. COMMITTEE MEETINGS

Number of meetings held

0

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1					

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	30/09/2023
								(Y/N/NA)
1	MANOJ JOSE	12	12	100	0	0	0	Yes
2	VALSAMMA J	12	12	100	0	0	0	Yes
3	THOMMAS PA	12	2	16.67	0	0	0	Yes
4	JATIN JOSEPH	12	1	8.33	0	0	0	Yes

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MANOJ JOSEPH	Managing Director	1,710,000	0	0	0	1,710,000
	Total		1,710,000	0	0	0	1,710,000

Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	VALSAMMA JOSEPH	DIRECTOR	1,200,000	0	0	0	1,200,000
2	THOMMAS PAUL	DIRECTOR	375,000	0	0	0	375,000
3	JATIN JOSEPH	DIRECTOR	360,000	0	0	0	360,000
	Total		1,935,000	0	0	0	1,935,000

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year Yes No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

Yes No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Whether associate or fellow

Associate Fellow

Certificate of practice number

We certify that:

(a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.

(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

(c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of the incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.

(d) Where the annual return discloses the fact that the number of members, (except in case of a one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ... dated

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director Digitally signed by MANOJ JOSEPH Date: 2023.11.29 16:12:36 +05'30'

DIN of the director

To be digitally signed by Digitally signed by SEVABALA SENGH PANDLOK PAVA Date: 2023.11.29 15:41:48 +05'30'

- Company Secretary
 Company secretary in practice

Membership number Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

List of attachments

Attach	Board meetings - Sance Laboratories 2022
Attach	List of shareholders SANE LAB
Attach	
Attach	

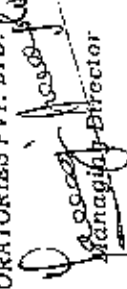
This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

SANCE LABORATORIES PRIVATE LIMITED

CIN:U24231KL2001PTC014957

Sr. No.	Date	Directors	Attendance	(%) Attendance	Directors present
1	24.04.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
2	24.05.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
3	29.05.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
4	01.06.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
5	24.06.2022	4	3	75%	Manoj Joseph, Valsamma Joseph, Jatin Joseph
6	04.07.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
7	01.09.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
8	03.09.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
9	30.09.2022	4	2	50%	Manoj Joseph, Valsamma Joseph
10	24.10.2022	4	3	75%	Manoj Joseph, Valsamma Joseph, Thomas Paul
11	06.01.2023	4	2	50%	Manoj Joseph, Valsamma Joseph
12	06.02.2023	4	2	50%	Manoj Joseph, Valsamma Joseph
13	24.02.2023	4	2	50%	Manoj Joseph, Valsamma Joseph
14	13.03.2023	4	3	75%	Manoj Joseph, Valsamma Joseph, Thomas Paul


For SANCE LABORATORIES PVT. LTD.


Managing Director

SANCE LABORATORIES PRIVATE LIMITED
VI/51B, ELAPPUNKAL JUNCTION, KOZHUVANAL P.O, PALA,
KOTTAYAM, KERALA-686573, INDIA
CIN:U24231KL2001PTC014957

LIST OF SHARE HOLDERS AS AT 31.03.2023		
Sr. No	Name of the Shareholder	No. of shares
1	MANOJ JOSEPH	99,000.00
2	LEENA MANOJ	99,000.00
3	SHWETHA MANOJ	2,97,000.00
4	JOSEPH MANOJ	5,95,122.00
5	VALSAMMA JOSEPH	5,33,477.00
6	JATIN JOSEPH	99,000.00
7	RAJEETHA JATIN	99,000.00
8	JOSEPH JATIN	4,55,400.00
9	MARIA JATIN	2,96,999.00
10	THOMAS PAUL	1,000.00
11	JJI THOMAS	43,999.00
12	NOEL TOM PAUL	1,50,000.00
13	NIKITHA TOM PAUL	1,50,000.00
14	NAMITHA ANN THOMAS	1,50,000.00
15	SONY PAUL	2,00,900.00
16	SHANTY MOL THOMAS	1,56,000.00
17	SAVIO SONY PAUL	1,38,000.00
18	JOBY PAUL	100.00
19	PENTALABS AUSTRALIA PTE LTD	3,96,000.00
Total		39,59,997.00

For SANCE LABORATORIES PVT. LTD.


Managing Director